



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: KRISTINA MILLER, CITY MANAGER
DATE: FEBRUARY 9, 2018

Holidays:

February 19th: City Hall, Finance & the Corp. Yard will be closed for Presidents Day.

CITY MANAGER:

High School Parking Lot Lease Agreement Negotiations:

Public Works Director Dawn Grine and I negotiated the Parking Lot Lease Agreement with Jared Caylor, CUHSD Superintendent on February 7th for 3 acres east of the Blackburn house. Mr. Caylor will receive direction from the High School District Board and report back.

Meetings:

I attended the Sacramento Valley City Managers Department meeting in Folsom on January 26th.

Police Department Staffing:

The Corning Police Department will have another Police Officer vacancy to fill.

School Resource Officer Agreement:

I negotiated an Agreement with the Corning Union High School District for the City Council to consider that would fund 50% of the cost of the School Resource Officer.

Harassment Training:

All employees in the Management Bargaining Unit attended Harassment Training in Red Bluff on February 8th.

City Manager's Department Meeting:

I attended the League of Cities' City Manager's Meeting the week of January 29th. Many of the sessions focused on the state of the CalPERS Pension System and fraud and embezzlement lessons learned. I am researching and will likely implement a few internal controls and finance policies to minimize the potential of fraud, as a result of the recommendations from cities that have experienced fraud and embezzlement. Many of the policies we have already in place, which was reassuring.

Regional Economic Development Strategy Meeting and Corning Economic Development Action Committee (CEDAC) Meeting:

I will be attending a Regional Economic Development Strategy Meeting on February 9th, whereby Audrey Taylor, Chabin Concepts, will present about how to take advantage of PG&E reduced rate programs and the Cal Competes Tax Credit Program.

CEDAC will be meeting February 12th to discuss GIC Broadband funding, the Façade Improvement Program, and the California Transportation Commission funding of Rolling Hills' bus service to Orland. There will also be a tour of the Shasta College Tehama Campus in Red Bluff. The Promise Neighborhood Grant is also working to increase Shasta College service to Corning.

Homeless Services Meeting:

I will be attending a One-Stop Committee Meeting on February 13th. The Committee is working to create a One-Stop Service Center for homeless services in Tehama County.

Advances in the Finance Department:

Senior Finance Technician Mary Brimm worked diligently to move the City from dependence on an antiquated pin fed printer. She also worked with numerous Department Heads to update our Certificate of Occupancy and Business License application processes. Lastly, she recently negotiated with Banner Bank for merchant services (credit card processing). The fees for such are less than what we were paying with First Data. Also, for fraud reduction purposes the City will no longer accept over-the-phone credit card payments because customers can now pay online. Thank you, Mary.

PUBLIC WORKS DEPARTMENT:

City Roof Repair:

George Roofing Contractors began tearing off the roof at the Volunteer Fire Department on February 5th and plan to be completed with the re-roofing project by Friday. As long as the weather remains favorable, they will begin the Corning Library roof on Monday. The Tehama County Librarian has been notified and plans to leave the Corning Library open unless construction becomes disruptive to the Library patrons.

City Pool:

Adam's Pool Specialties will be on-site at the City Pool by Monday, February 12th to begin the Big Pool Resurfacing Project. They have indicated that the project will take approximately 6 to 10 days to complete.

Water Wells:

The Public Works Department received authorization from City Council on January 23rd to move forward with water well improvements to the Hwy 99W well. It was the intention of the Public Works Director to move forward with this project once repairs had been completed to the Clark Park well. The Public Works Director has recently been informed that the repairs at Clark Park may take more time to resolve. The Hwy 99W project will be 'tabled' at this time to readdress what needs to be completed.

Corning Little League:

The Corning Little League will be holding a regular scheduled meeting next week. The Public Works Director will be attending to update the League Board Members with the remaining work to be completed on the newly built concession stand. The Building Official has a punch list of remaining work to be done before a building final can be issued for the building. The Public Works Director has been in contact with a Little League representative and has been informed that the minor details will be completed before Opening Day in March.

School Crosswalk Project:

Contractor Apply-A-Line is nearly complete with the School Crosswalk Striping Project. They intend to invoice the City by February 9th. This project is being funded by the Byrne Criminal Justice Innovation Program Grant. The Public Works Director has been informed that the grant funds could be less than the amount of the project costs. A Staff Report will be prepared for the February 27th City Council Meeting. Should the Grant funds fall short of the project cost, the current Fiscal Year 2017/2018 Budget has allocated funds remaining for citywide striping.

POLICE DEPARTMENT:

Patrol:

In addition to responding to 230 calls for service, a total of 24 officer reports were taken and there were 115 officer-initiated incidents, including 52 traffic stops. Officers made 6 misdemeanor and 4 felony arrests. Officers issued 12 citations, of which; 4 were misdemeanors, 5 were infractions, and 2 were parking related and 1 was animal related during the period of January 31, 2018 through February 7, 2018.

Training:

Officers continue to participate in POST Portal training and Lexipol Daily Training Bulletins.

Equipment:

The Department has received the new radar trailer.

"If you start to feel overwhelmed, take a step back. Take a breath. Breathe. Then move on. Beat the job. Don't let it beat you." -Unknown

FIRE DEPARTMENT:

Fire Department Responses:

Corning Volunteer Fire Department responded to 26 medical calls and 0 fires during the week of January 31 – February 6th. Additionally there were 14 dispatches for Orland Fire, and 1 dispatch for the Capay Fire District.

Training:

Training consisted of a continuation of last week, using different techniques to escape a burning room through a wall with SCBA's (Self Contained Breathing Apparatus).