



# City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

## THE CORNING FRIDAY NOTES

**TO: MAYOR AND COUNCIL**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**DATE: June 8, 2018**

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### VACATIONS/LEAVE:

- Senior Accounting Technician: June 11<sup>th</sup> – June 15<sup>th</sup>
- Building Official: June 14<sup>th</sup> – June 29<sup>th</sup>
- City Manager: June 17<sup>th</sup> - June 22<sup>nd</sup>.
- Administrative Assistant: July 25<sup>th</sup> – August 7<sup>th</sup>

### CITY MANAGER:

#### **FY 2018/19 Budget:**

The Fiscal year 2018/19 Budget will be presented to the City Council on June 26<sup>th</sup>. The Budget is finalized from a staff perspective and is being prepared for printing.

#### **Waste Management Contract Extension:**

I met with Waste Management regarding the Franchise Hauling Agreement on June 6<sup>th</sup>. They made several concessions. I am awaiting the actual contract language.

#### **City Engineer:**

Public Works Director Dawn Grine and I negotiated the hourly rate for the incoming contracted City Engineer on June 7<sup>th</sup>.

#### **Recreation Coordinator and Planner I Interviews:**

Interviews for both positions are being conducted on June 8<sup>th</sup> with a proposed date of hire of July 1<sup>st</sup>.

#### **Recreation Program:**

Courses are now listed on the City's website at [http://www.corning.org/Recreation\\_Listing\\_2018.pdf](http://www.corning.org/Recreation_Listing_2018.pdf). The City is still looking for Instructors to teach numerous different recreation and youth enrichment courses. If interested, the course instructor form will soon be on the City's website. In the meantime, if you are interested or know of someone who may be interested, please call 530-824-7033 or email [CorningRecProgram@Corning.org](mailto:CorningRecProgram@Corning.org). The Courses and Program have been posted on various Corning related Facebook pages. I am interviewing more course Instructors. If you know of anyone interested in teaching a Course, please have them contact City Hall. More than 2,000 flyers announcing the Program were printed and given to every student attending Corning Unified Elementary schools. Instructors must be live scanned.

**Food Truck Tuesday:**

Food Truck Tuesday was a success. We will continue to make changes to make the event better and better. Thank you to all who helped make the event a success. It takes a team!

**Homeless Shelter and One Stop Service Center:**

The Tehama County Health Services Agency has put forward a proposal to repurpose their 1445 Vista Way building into a combined permanent year-round homeless shelter and one-stop navigation center. Preliminary conversations were conducted between key City of Red Bluff staff and County staff to begin the process of determining the feasibility of this idea. The building is 10,000 square feet. Any input regarding what services should be included in either the Homeless Shelter or One Stop Center can be provided to me by June 12<sup>th</sup>. The One-Stop subcommittee still has a goal of having a mobile outreach option for Los Molinos, Corning, Rancho Tehama, etc. The mobile One Stop Center is not proposed to offer overnight sheltering services.

**Upcoming Meetings:**

- The Economic Development Action Committee will meet on June 11<sup>th</sup>.
- I will also attend a Northern California Cities Self Insurance Fund (NCCSIF) meeting on June 14<sup>th</sup>.
- There will be a Proposition 47 grantee meeting on June 13<sup>th</sup>.
- I will be going on vacation the week of June 17<sup>th</sup>.

**PUBLIC WORKS DEPARTMENT:****On-Call City Engineer Services:**

Three engineering firms were interviewed on May 18<sup>th</sup>. The order in which they are ranked is as follows:

1. NorthStar
2. Bennett Engineering
3. Rolls, Anderson & Rolls

As stated in the RFQ, The Consultant Selection Committee, or a representative, will enter into negotiations with the selected firm. The negotiations will cover: "Scope of Work," contract schedule, contract terms and conditions, technical specifications, and fees. If the Committee is unable to reach an acceptable agreement with the selected firm, the negotiations will be terminated and negotiations with another firm will be initiated.

The City Manager and Public Works Director will be meeting with NorthStar Senior Engineer Robin Kampmann, P.E. on June 7, 2018 to begin the negotiations phase of the City Engineer contract process.

**Senior Center:**

Streamline Engineering submitted plans for the repair of the Senior Center on June 5<sup>th</sup>. The plans are currently under review by the Building Official. The contract documents, plans and specifications will be presented to City Council at the June 26<sup>th</sup> City Council Meeting.

**Water Leak:**

There is a water leak at the 6<sup>th</sup> and Solano Street intersection. The leak appears to be in the landscape irrigation line. Once the location of the leak is further identified repairs will be made.

**City Pool:**

The City Pool will open for the season on Monday, June 11<sup>th</sup>. Hours of operation and fees are available for viewing on the City website at [www.corning.org](http://www.corning.org). Information is also available at Corning City Hall (824-7029) or by calling the City Pool at 824-7062.

**POLICE DEPARTMENT:****Patrol:**

In addition to responding to 198 calls for service, a total of 53 officer reports were taken and there were 147 officer-initiated incidents, including 73 traffic stops. Officers made 21 misdemeanor and 2 felony arrests. Officers issued 45 citations, of which; 23 were misdemeanors, 14 were infractions, and 8 were parking-related during the period of May 30, 2018 through June 6, 2018.

**Training:**

Officers continue to participate in POST Portal Training and Lexipol Daily Training Bulletins. Other Officer Field Training and Dispatcher Training is continuing.

**Animal Control:**

Please be reminded that the Police Department has spay/neuter vouchers available for dogs currently licensed with the City. These vouchers can be issued upon proof of a current dog license and are worth \$70.00.

"It is a capital mistake to theorize before one has data. Insensibly, one begins to twist facts to suit theories, instead of theories to suit facts." – Sir Arthur Conan Doyle

**FIRE DEPARTMENT:****Call Volume:**

The Corning Volunteer Fire Department responded to 29 calls last week; these consisted of 25 were medical aids, 3 fires 1 traffic collisions. They also dispatched 27 incidents for Orland Fire and Capay Fire; these consisted of 14 medicals, 9 fires, 3 traffic collisions and 1 public service calls.

**Training:**

Training for Corning Volunteer Fire Department consisted of 15 members working on vehicle stabilization and extrication.

**Burn Ban:**

Burn ban is in effect on Monday June 11<sup>th</sup> in all of Tehama County. Keep weeds low and limit mowing dry weeds to before noon.