



# City of Corning

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## THE CORNING FRIDAY NOTES

**TO: MAYOR AND COUNCIL**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**DATE: May 25, 2018**

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### VACATIONS:

**Senior Accounting Technician: June 11<sup>th</sup> – June 15<sup>th</sup>**  
**City Manager: June 17<sup>th</sup> - June 22<sup>nd</sup>.**  
**Administrative Assistant: July 25<sup>th</sup> – August 7<sup>th</sup>**

### CITY MANAGER:

#### **FY 2018/19 Budget:**

Roy Seiler and I met on Monday May 21st to continue work on the FY 2018/19 budget. The Capital Improvement priorities for FY 2018/19 were approved by the City Council on May 22, 2018, pending Final FY 2018/2019 Budget approval. Measure A funds will allow the City to more adequately fund Capital Improvement.

#### **Sales Tax:**

I met with HdL (Hinderliter de Llamas) regarding projected sales tax and transactions and use tax (Measure A) revenue on May 22, 2018. Overall sales tax revenue is expected to decline from \$2,822,210 to \$2,763,940 in FY 2018/2019. Transactions and Use (Measure A) Tax is expected to decline minimally by \$5,000 from FY 2017/2018 to FY 2018/2019.

#### **2nd Grade Swim Lessons:**

All second graders attending Corning Elementary Schools are in the midst of receiving a week's worth of swim lessons. I would like to thank the exceptional Lifeguards, High School and Elementary School Districts, the Paskenta Band of Nomlaki Indians, and City Staff for their efforts to ensure the success of this program. The students and I are very thankful.

#### **Building Official Leave of Absence:**

The Building Official will be taking a short leave of absence in mid-June. Lisa and I are working diligently towards the City hiring a par-time Inspector to conduct inspections in the Building Officials absence. This arrangement is beneficial as it will also provide coverage for the Building Official during scheduled vacations.

#### **Food Truck Tuesday:**

The first Food Truck Tuesday event is scheduled for June 5<sup>th</sup> on Solano Street between 4<sup>th</sup> and 6<sup>th</sup> Streets. Food Vendors are being finalized. Posters are being distributed this week. The event has been posted heavily on social media as well. The Loki Miller Band will be playing live music.

**Planner I and Recreation Coordinator Recruitments:**

Both job outreach information and job applications are on the City's website, Craig's List, Chico State University Job Site and the Recreation Coordinator Outreach is also posted at the Chico Area Recreation and Park District (CARD). The closing date for both part-time positions is today, May 25<sup>th</sup>.

**Corning Recreation and Youth Enrichment Program is looking for Instructors:**

The City is looking for Instructors to teach numerous different recreation and youth enrichment courses. The interested course instructor form will soon be on the City's website. In the meantime, if you are interested or know of someone who may be interested, please call 530-824-7033 or email CorningRecProgram@Corning.org.

**PUBLIC WORKS DEPARTMENT:**

**Senior Center:**

Streamline Engineering stopped by the Senior Center on May 24<sup>th</sup> to take final measurements of the fire damaged building. Streamline anticipates that the drawings will be ready sometime next week.

**City Building Roofing Project:**

George Roofing has submitted a pay request that will be presented to City Council at the June 12<sup>th</sup> City Council Meeting. City Building Official Dan Redding was able to conduct the Final Inspection of the City Hall roof on May 22<sup>nd</sup>. Mr. Redding has produced a punch-list of areas of concern needing repairs before payment can be recommended by the Public Works Department.

**Water Leaks:**

A water leak was reported in the 400 block of Stanmar Drive. It appears that the line is leaking in two places. Repairs are underway and should be completed early next week.

**Public Works Crewmembers:**

Effective May 29<sup>th</sup>, Public Works Crewmembers will be on summer hours of operation. Their work day will begin at 6:00 a.m. and end at 2:30 p.m. The Meter Reader/Maintenance Worker will continue his working hours of 8:00 a.m. until 4:30 p.m. Summer hours will end the first workday after Labor Day Weekend.

**On-Call City Engineer Services:**

Three engineering firms were interviewed on May 18<sup>th</sup>. The order in which they are ranked is as follows:

1. NorthStar
2. Bennett Engineering
3. Rolls, Anderson & Rolls

As stated in the RFQ, the Consultant Selection Committee, or a representative, will enter into negotiations with the selected firm. The negotiations will cover: "Scope of Work," contract schedule, contract terms and conditions, and technical specifications, and fees. If the Committee is unable to reach an acceptable agreement with the selected Firm, the negotiations will be terminated and negotiations with another firm will be initiated.

Thank you to Building Official Dan Redding, Planning Consultant John Stoufer and Tehama County Public Works Senior Civil Engineer Kevin Rosser, PE for assisting Public Works Director Dawn Grine during the interviewing phase of the City's selection process.

## **POLICE DEPARTMENT:**

### **Patrol:**

In addition to responding to 201 calls for service, a total of 34 officer reports were taken and there were 110 officer-initiated incidents, including 57 traffic stops. Officers made 13 misdemeanor and 5 felony arrests. Officers issued 23 citations, of which; 13 were misdemeanors, 6 were infractions, 3 were parking-related, and 1 was unclassified during the period of May 16, 2018 through May 23, 2018.

### **Training:**

Officers continue to participate in POST Portal Training and Lexipol Daily Training Bulletins. Other Officer Field Training and Dispatcher Training is continuing. Two Department personnel attended Child Abduction Response Training this week.

"Conquer the Unknown." – Author Unknown

## **FIRE DEPARTMENT:**

### **Call Volume:**

The Corning Volunteer Fire Department responded to 25 medical aids, 2 fires 2 traffic collisions and 6 public safety calls last week. They also dispatched 12 medicals, 5 fires, 1 traffic collision and 1 public safety calls for Orland Fire and Capay Fire Departments.

### **Training:**

Training consisted of 14 members (21) hours on live wildland/vegetation fire.

### **Weed Abatement:**

Try to mow dry grass before noon, and keep our City looking nice!