



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, APRIL 10, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. RECOGNITION AND ISSUANCE OF OATH OF OFFICE TO NEWLY APPOINTED OFFICIAL: City Clerk Lisa Linnet issued the Oath of Office to newly appointed Councilman David Demo.

C. <u>ROLL CALL:</u>	Council:	Darlene Dickison Dave Demo Jose "Chuy" Valerio Robert Snow
	Mayor:	Douglas Hatley Jr.

All members of the City Council were present.

D. PLEDGE OF ALLEGIANCE: Led by the City Manager.

E. INVOCATION: Led by Mayor Hatley.

F. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation: April 2018 as Child Abuse & Sexual Assault Awareness Month & April 25, 2018 as Denim Day in the City of Corning.**

Michelle Bouma was present to accept the Proclamation and inform the Council of all upcoming events planned for this month and provided informational handouts.

G. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

City Engineer Ed Anderson provided a brief outline of the various programs/projects he has been involved with since 1968 (50 years) while working as the City's Consulting Engineer. He stated during that time he has worked with numerous Public Works Directors (six in total).

H. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the March 27, 2018 Special and Regular meetings with any necessary corrections.**
4. **April 4, 2018 Claim Warrant in the amount of \$363,070.24.**
5. **April 4, 2018 Business License Report.**
6. **March 2018 Wages & Salaries: \$444,411.38.**
7. **March 2018 Treasurer's Report.**
8. **March 2018 Building Permit Valuation Report in the amount of \$136,241.27.**
9. **March 2018 City of Corning Wastewater Operations Summary Report.**

Councilor Dickison moved to approve Consent Agenda Items 2-9; Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

I. ITEMS REMOVED FROM THE CONSENT AGENDA:

J. PUBLIC HEARINGS AND MEETINGS:

10. Public Hearing – Adopt Resolution 04-10-2018-01 authorizing the recording of Resolution 04-10-2018-01 and attached Notice of Liens for Delinquent and Uncollected Water and/or Sewer Fees in the combined amount of 8,201.95 on Properties located within the City’s “Sphere of Influence” and listed on Exhibit “A”.

City Manager Kristina Miller presented this item. Mayor Hatley opened the Public Hearing at 6:43 p.m., with no comments the Public Hearing was closed at 6:45 p.m.

Councilor Snow moved to adopt Resolution 04-10-2018-01 and authorize the City Clerk to record Liens in the combined amount of \$8,201.95 for delinquent water and/or sewer service on the 17 properties listed on attached Exhibit “A”. Councilor Valerio seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. REGULAR AGENDA:

11. Direct Staff to begin process to initiate annual City of Corning 5-year rate increases of 3.5% each to account for inflation.

City Manager Miller presented this item stating that part of our water/sewer refinancing required that the City must have net system revenues of at least 120% of the annual debt service payment on the Bonds for each fiscal year in order to comply with the rate covenant. If we are not in compliance then City CPA Roy Seiler provides suggested necessary changes to bring the City into compliance which is being presented to the Council tonight. If approved these rate increases will bring the City into compliance.

Councilor Snow asked if this will be reviewed each year, and if an increase is not necessary, would the increases not take place; he was informed yes. Councilor Snow then moved to direct Staff to schedule a Public Hearing on June 12, 2018 to consider implementing five separate annual 3.5% water rate increases starting on August 1, 2018 and then annually on July 1, 2019 – 2022. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

12. Approve Municipal Airport Ground Lease Addendum with Louis Davies for Hangar #8, extending the original Lease Agreement

Public Works Director Dawn Grine presented this item. City Manager Kristina Miller expanded stating that Mr. Miller (the next Lease Agreement on the Council Agenda) suggested some changes to the proposed Agreement wording which she presented as **(a) Parties intend this to be an interim lease for the purpose of giving tenant and City a vehicle to continue conducting business in a professional manner; b) Parties intend for this Agreement to be not more than 1 year commencing on April 11th and intend to replace this Agreement with a Ground Lease Agreement on or before April 19, 2019; c) Generalize the fuel allowed to fuel in general (automotive fuel is also utilized to fly planes); d) Clarification allowing tools to also be stored in the Hangars.** She then requested that Council approve Mr. Davies Agreement under the same terms as is being proposed for Mr. Miller’s.

Councilor Snow moved to approve the Corning Municipal Airport Ground Lease with Louis Davies for Hangar #8 with amendments as proposed. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote**

13. Approve Municipal Airport Ground Lease with Leros Lane and Tony Miller for Hangar #6.

Public Works Director Dawn Grine presented this item. Tony Miller stated that for the record, he clarified the terms/suggested changes to the Agreement and stated that he would like to see the contracts brought before the Airport Commission and allow Leasees to work with Staff and the City Attorney to complete the new Lease Agreements.

Councilor Dickison moved to approve the Corning Municipal Airport Ground Lease with Leros Lane and Tony Miller for Hangar #6 with the proposed changes; Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

14. Authorize Staff to seek requests for Qualifications (RFQ) for a three (3) year Civil Engineer Professional Services Agreement

Public Works Director Dawn Grine presented this item stating that it is hoped to have a Civil Engineering Consultant on staff by mid-June to replace Ed Anderson. City Manager Miller stated that the City did have to obtain FHWA approval for this document because the City Engineer would be acting in a management role. She also stated that some past practices would not be allowed in the future such as: the Engineer that does the design would not be allowed to oversee the construction on State/Federally Funded projects. She clarified stating that Council would be seeing outside services for Engineering on a frequent basis. Leros Lane (Civil Engineer) asked if this clause applies to the Engineering Firm or the Individual; she was informed the Firm.

Councilor Snow moved to authorize Staff to seek Requests for Qualifications (RFQ) 2018-13 for a three year (3) Civil Engineer Professional Services Agreement and designate the Public Works Director as the Contract Administrator. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote**

15. Authorize Staff to seek Request for Proposals (RFP) for Project Specific Engineering Services.

Public Works Director Dawn Grine presented this item and explained that seeking Requests for Proposals (RFP) requires less time than Requests for Qualifications (RFQ). She stated that the City has two projects coming up; specifically a Safe Routes to School Project Application and a fiscal year 2017/2018 Street Maintenance Project, therefore Staff is now seeking authorization to seek RFP's for project specific engineering services to support these projects.

Councilor Dickison moved to authorize Staff to seek Requests for Proposals for Project Specific Engineering Services to support a Safe Routes to School Project Application and a Fiscal Year 2017/2018 Street Maintenance Project and appoint the Public Works Director as the Contract Administrator. Councilor Valerio seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

16. Authorize emergency well repair work at City Well 19 by Durham Pump (Project 2018-12 Emergency Repair) in the amount of \$6,646.78.

Public Works Director Dawn Grine informed Council that because of concerns relating to vibration noise at Well 19, Staff solicited services from Dr. Well Water Well Services, Inc. to determine the cause. It was discovered that the Well deviates for about 15 feet from top to bottom causing the column pipe, shaft and bowls to not hang in a vertical position within the well casing. This out of plumb condition significantly accelerates wear on the impellers, shaft and bowl bearings. She stated that City Engineer Ed Anderson and Water Consultant Win Benbow have determined that the best course of action was to make repairs to the shaft and bowl bearings and replace them in the Well which will give the Well another 7 to 10 years of service..

Councilor Snow moved to authorize the Well repair work to Durham Pump as 2018-12 Emergency Repair at Well 19 in the amount of \$6,646.78 from Budget Line Item 383-9417-7400 and accept the event as an exemption from City Municipal Code 3.12.080 – Purchasing Procedures. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote**

L. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

M. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

N. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported she will be attending the Senior Center meeting in the morning.

Valerio: Announced he would be attending the upcoming Chamber Meeting and will provide a report at next meeting.

Snow: Nothing

Demo: Nothing

Hatley: Reported on his attendance at the April 2nd Tehama County Solid Waste Management Agency (JPA) meeting the following:

- A free 1lb. propane cylinder exchange event will be held at Napa Auto Parts in Corning on April 28th from 10 a.m. to 2 p.m. The Agency will also be promoting the exchange event during the Red Bluff Round-Up Parade;
- The next Passenger Tire Collection event will be Saturday, April 14th from 8 a.m. – 12 p.m. at the Tehama County/Red Bluff Landfill, the Los Molinos Transfer Station, as well as Rancho Tehama, Manton, and Paynes Creek Transfer stations;
- The next household hazardous waste collection events will be held from 8 a.m. to 12 p.m. on April 7th at the Tehama County/Red Bluff Landfill and on April 21st at Corning Disposal; and
- Successful electronic waste collection events continue to be held the last Saturday of every month from 8 p.m. to 12 p.m. at the Corning Park and Ride and the Tehama County Department of Social Services in Red Bluff. In February a total of 2,350 lbs. of electronic waste was collected.

Mayor Hatley reopened the Public Comments at the request of the City Manager Kristina Miller. City Manager Miller announced that the City is in the process of developing a Recreational Youth Enrichment Program in Corning through a Grant funded by the Paskenta Band of Nomlaki Indians and the Promise Neighborhood Grant. We have four surveys out based on age bracket. We would like to get as big of a response as possible so we can understand what kind of program the kids want. She requested that all interested to please respond to the surveys stating that it takes roughly 2 minutes to complete. Ross Turner requested paper copies be available; Mrs. Miller explained that to do so would interfere with the City's ability to meet the time sensitive deadline.

O. ADJOURNMENT!: 7:11 p.m.

Lisa M. Linnet, City Clerk