



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, JUNE 12, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Demo
Jose "Chuy" Valerio
Robert Snow
Douglas Hatley Jr.**

Mayor:

All members of the City Council were present.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d):
One Case**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.

Council met with Legal Counsel and received a status update; no actions were taken.

Lisa M. Linnet, City Clerk



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Council:

**Darlene Dickison
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Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Hatley.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

City Manager Kristina Miller announced the Recreation Program stating that the current available programs are listed on the City's website and announced that all programs are \$5 per person. For additional information please contact City Hall

City Manager Kristina Miller stated that the first reading of a proposed County Ordinance developed by a group of stakeholders comprised of such agencies as: Tehama County Health Services Agency, Tehama County Department of Education, Tehama County Sheriff's Department, Tehama County Drug & Alcohol Advisory Board, Tehama County Solid Waste Management Agency and the Tehama County Department of Environmental Health. She explained that the Ordinance is proposed in response to a growing need for preventative strategies that address substance abuse amongst Tehama County citizens. Ms. Miller stated the goal of the Ordinance is to implement an extended producer responsibility pharmaceutical drugs and sharps disposal program in Tehama County. She announced that the first reading was passed by a 5-0 vote on June 12, 2018 by the Tehama County Supervisors, the second reading of the Ordinance will be considered for adoption by the Board of Supervisors on June 19th.

Ms. Miller, among other information, stated that recent data shows that there are 1,120 opioid prescriptions for every 1,000 residents in Tehama County – 1.8 times the State average. She then informed Council that a presentation regarding the problem and the proposed Ordinance will be presented at the next meeting by Tehama County Health Services Agency and/or Tehama County Solid Waste Management Agency Staff. If the City of Corning chose to "bolt on" to the County Ordinance, residents of the City of Corning would have more convenient disposal options for unwanted pharmaceuticals and sharps which would decrease unintended access to pharmaceuticals. There will also be a reduced cost/liability for the existing government managed and funded sharps collection program.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the May 22, 2018 Regular meeting with any necessary corrections.**
- 3. June 7, 2018 Claim Warrant in the amount of \$268,094.42.**
- 4. June 7, 2018, 2018 Business License Report.**
- 5. May 2018 Wages & Salaries: \$321,826.97.**
- 6. May 2018 Treasurer's Report.**
- 7. May 2018 Building Permit Valuation Report in the amount of \$927,195.37.**
- 8. May 2018 City of Corning Wastewater Operations Summary Report.**
- 9. Accept for second reading and adopt Ordinance 674, an Ordinance to amend Chapter 8.14 of the Corning Municipal Code regulating weed abatement procedures and approve Ordinance Summary for publication.**

Councilor Dickison moved to approve Consent Items 1-9; Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None

I. PUBLIC HEARINGS AND MEETINGS:

10. Public Hearing: Adopt proposed Resolution 06-12-2018-01 setting five (5) annual City of Corning water rate increases of 3.5% per year beginning August 1, 2018 and subsequently on July 1, 2019 through July 1, 2022.

City Manager Kristina Miller presented this item. Mayor Hatley opened the Public Hearing at 6:37 p.m. Councilor Snow confirmed that if the rate covenant is met in future years, the Council could put a freeze/stop the approved increases. Mayor Hatley confirmed that the City received no letters protesting the increase and no members of the audience stated a protest.

Councilor Dickison moved to adopt Resolution 06-12-2018-01, a Resolution of the City Council of the City of Corning setting water rates effective August 1, 2018, July 1, 2019, July 1, 2020, July 1, 2021 and July 1, 2022. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

J. REGULAR AGENDA:

11. Approve Agreement for City Attorney legal services.

City Manager Kristina Miller presented this item. She stated that everything is the same as the existing Contract with the exception of a change in the Company name to Moore and Bogener (City Attorney Collin Bogener stated that the Administrative Fee Increase of \$15 was removed from the proposed Contract). The Company name changed as a result of the City's previous Attorney Jody Burgess being appointed as a Shasta County Judge and leaving the Firm of Burgess and Bogener.

Councilor Snow moved to approve the proposed Agreement with the Law Firm of Moore and Bogener as Corning's City Attorney for a period of time beginning June 12, 2018 through June 11, 2019 and authorize the Agreement to be signed by the City Manager on behalf of the City. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

12. Establish part-time Building Inspector position utilizing the approved Building and Public Works Construction Inspector position description, set maximum hours and hourly rate, and authorize Staff to fill the position.

Item was presented by City Manager Kristina Miller. She explained that currently the City has no backup for Building Official Dan Redding should he become ill, injured or take vacation.

Councilor Dickison moved to establish the position of part-time Building Inspector with benefits utilizing the previously approved Building and Public Works Construction Inspector position description; set the hourly rate for this part-time position at \$30 per hour not to exceed 24 hours in a week; and authorize Staff to fill position. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

13. Designation of League of California Cities Voting Delegate and Alternate.

City Manager Miller presented this item. Councilor Snow moved to appoint the Mayor as the "Voting Delegate" and the City Manager as the Alternate. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

14. Adopt Resolution 06-12-2018-02, a Resolution modifying Building Plan Check Fees to include a 25% of Permit Fee as a "Master Plan Service Fee" on new homes utilizing the same building plans within a Subdivision.

Item was presented by Building Official Dan Redding with a brief explanation of the proposed fee. Councilor Snow moved to adopt Resolution 06-12-2018-02, a Resolution that modifies Building Plan Check Fees to include a charge of 25% of Permit Fee as a Master Plan Service Fee on new homes utilizing the same building plans within new subdivisions. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

15. Declare the Genicom Printer and Canon Copy/Scanner as excess property and authorize disposal.

City Manager Miller presented this item. Councilor Dickison moved to declare the Genicom Printer and the Canon Copy/Scanner as excess property and authorize Staff to determine the best method of disposal and dispose of these items. Councilor Snow seconded the motion. **Ayes: Hatley,**

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Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.

16. Approve Contract for Project Specific Engineering services 2018-11 with NorthStar Engineering.

Public Works Director Dawn Grine presented this item clarifying that the Contract was not included with the Staff Report when first presented to Council.

Councilor Dickison moved to approve the Contract for Project Specific Engineering Services 2018-11 with NorthStar Engineering. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

17. Approve Contract Change Order No. 1 increasing the contract by \$15,978 and authorize Partial Payment Estimate 2 in the amount of \$171,258 to George Roofing for the 2017-13 Damaged Roof Repair/Replacement Project.

Public Works Director Dawn Grine presented this item. Ms. Grine stated that this is an on-going project that has been brought to the Council before. She further stated that upon inspection by the Building Official, Mr. Redding had some concerns on items needing to be repaired as a result of the roofing work performed. She stated that also included is a contract change order for work at the City Corporation Yard. Mayor Hatley confirmed that the work to be done is being paid by the insurance company.

Councilor Snow moved to approve Contract Change Order No. 1 increasing the Contract by \$15,978; authorize partial payment request No. 2 in the amount of \$171,258; withhold 5% retention in the amount of \$8,562.90; and issue payment to George Roofing in the amount of \$162,695.10 for the 2017-13 Damaged Roof Repair/Replacement Project. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

18. Select Fiscal Year 2017/2018 carry over Project and Fiscal Year 2018/2019 Street Project.

Public Works Director Dawn Grine presented this item. She announced the project options presented for consideration.

Councilor Snow asked how these streets were selected and if a listing of streets most needing repairs has been put together as previously asked. He also asked about the Safe Routes to School Grant application cycle and application submittal deadlines; Ms. Grine responded with the dates and timelines. City Manager Miller stated she would like to see Council approve three projects at this time and explained why.

Councilor Snow stated he is uncomfortable selecting the streets presented, he would like to see a list as he feels there are more streets in worse shape. He stated he would like to see the third option completed as it is in the worst condition. Councilor Dickison asked that this item be continued to the next meeting. City Manager Miller asked if the Council could provide direction for Staff as to Councils expectation. Councilor Snow stated he would like to see a list of 8-10 high priority roads for Council consideration based upon use and condition of the roadways. He stated he would like to see something done with Fig Street as it has been talked about for the two years he has sat on this Council and nothing has yet been done, it is highly used to get to the school. It was decided to leave Fairview and Elizabeth Avenues on the listing.

City Manager Miller asked the NorthStar Engineer Representative, in terms of timing, if the City planned to do 3 projects next summer that would be combined into one larger project; could we give NorthStar Engineering a couple of streets now, and then wait to find out the results of the Safe Routes to School application? Would NorthStar have ample time to design the project if we gave you the other Streets in early January? Would that be plausible or would that be too rushed? He responded stating the critical path on the effort affecting these areas is utility poles in almost all locations. The big effort of this project is to provide ADA compliant curb returns and let downs for the crosswalks. There is a possibility that this can be designed around the utility poles. This is a timely issue with PG&E. He suggested deferring these projects to all in one for next spring.

Councilor Snow moved to select option 3 (Fairview and Elizabeth Avenues) and continue discussion/decision on the additional project(s) to the next meeting on June 26, 2018. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Announced the Senior Center Board Meeting is tomorrow at 10 a.m.

Valerio: Announced that "Coming in the Evening" will be at Casa Ramos at 5:30 p.m. on Thursday and stated that the Chamber of Commerce yard sale made \$700. He then thanked City Manager Miller for allowing the cotton candy sales for the Little Miss Olive at the "Food Truck Tuesday" event and stated that there were six food trucks at the June 5th event.

Snow: Thanked Kristina for implementing the Food Truck Tuesday Event.

Hatley: Stated that he and his wife gave out 260 bags of candy at the event. Farmers Market started last Thursday at Northside Park. Next meeting is June 26th

Demo: Nothing

N. ADJOURNMENT!: 7:21 p.m.

Lisa M. Linnet, City Clerk