



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, MAY 8, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Demo
Jose "Chuy" Valerio
Robert Snow**

Mayor:

Douglas Hatley Jr.

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Hatley.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation: May 2018 as "Older Americans Month".** Present to accept the Proclamation was Elaine Benwell, Corning Healthcare District Elder Services and Dr. Shirley Engebretsen, Healthcare District Manager.
2. **Proclamation: May 16, 2018, Tehama County Peace Officers' Memorial Day.** Present to accept the Proclamation was Corning Police Chief Jeremiah Fears.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Fire Chief Tom Tomlinson stated that Councilman Demo, Captain Nelson and he traveled to Florida to complete and finalize the drawings and graphics for the new fire truck. They toured the Pierce manufacturing plant where the truck is being built. They anticipate a delivery date sometime in late November or early December.

City Manager Miller stated that as part of the New Recreation Program, we are sponsoring a week long swim lesson session for all second graders in the Corning School District. The School District is pledging to transport students to allow them to attend this program. Classes will be the week of May 21st. She also stated that the City is looking for Instructors for various recreation programs; those interested can contact City Hall.

G. CONSENT AGENDA:

3. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
4. **Waive the reading and approve the Minutes of the April 24, 2018 Closed Session and Regular meetings with any necessary corrections:**
5. **May 2, 2018 Claim Warrant in the amount of \$154,406.04.**
6. **May 2, 2018 Business License Report.**
7. **April 2018 Wages & Salaries: \$317,859.45.**
8. **April 2018 Treasurer's Report.**
9. **April 2018 Building Permit Valuation Report in the amount of \$160,843.**
10. **April 2018 City of Corning Wastewater Operations Summary Report.**
11. **Adopt Ordinance 673, an Ordinance to amend Chapter 8.10 of the Corning Municipal Code regulating public intoxication and drinking. (Second Reading)**

Councilor Dickison moved to approve Consent Items 3-11; Councilor Snow seconded the motion.
Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.

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H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.**I. PUBLIC HEARINGS AND MEETINGS:****12. Public Hearing and Action on Request for Disposal Service CPI Rate Increase of 2.98%.**

City Manager Kristina Miller presented this item stating the proposed increases are \$0.66 per month for the 96 gallon roller cart and \$0.33 for the 32 gallon Senior Citizen roller cart.

Mayor Hatley opened the Public Hearing at 6:45 p.m.; with no questions or statements the Public Hearing was closed at 6:45 p.m.

Having conducted the Public Hearing and receiving no protests, Councilor Dickison moved to approve the proposed disposal service rate increase of 2.98% as shown on the rate schedule presented as Exhibit "C" which is to become effective May 9, 2018. This increase equates to an additional \$0.66 for the 96 gallon residential roller cart per month and \$0.33 per month for the senior roller carts. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

J. REGULAR AGENDA:**13. Approve annual Agreement and Membership with 3CORE Economic Development District at a cost of \$7,500.**

City Manager Miller presented this item explaining the benefits provided by 3CORE Economic Development. They have been critical to the development of a new Downtown Business Façade Grant Program. They are currently developing a grant application to develop a vision for the City. They are also working on providing a Business Walk Program where we will coordinate interested Stakeholders to do business walks within our community to determine how our businesses are being impacted, how they are faring and how we can assist.

Councilor Snow moved to approve the City's annual participation in 3 CORE and authorize payment for the City's share of the local grant match in the amount of \$7,500 from fund 001-7408-4010 Economic Development. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.** City Manager Miller clarified that this is for Fiscal Year 2018/2019 and will be paid following July 1, 2018.

14. Approve proposed Recreation Coordinator Class Specification and Salary, authorize recruitment and adopt Budget for Recreation Program

City Manager Miller presented this item stating that as part of our new recreation program, she has been meeting with various entities about their Recreation Programs, what works and what doesn't. They have advised starting with a part-time position and hopefully transition in the future to a full-time position. The proposed salary rate is based on the Recreation Coordinator position offered in Chico; this will enable us to attract somebody and be competitive. The Program will be funded during the first year by the BJCJ Grant, and possibly for an additional year if successful, beyond that time the City would have to fund the position. There is an expectation that the City will continue the Program after the grant funding ends. Following the end of the Grant session, should the City wish to continue the Program, funding would need to come from the City. She stated that currently there is no hard match however there is a soft match of \$5,000 for administrative support, facilities, volunteers and direct support.

Councilman Snow asked if the City is still working with CARD; City Manager Miller stated yes.

Councilor Snow moved to approve the proposed class specification and pay rate for a part-time Recreation Coordinator and authorize the recruitment to fill the position. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

15. Authorize the Fire Chief to submit a Volunteer Fire Assistance (VFA) Grant application with CALFIRE and approve the 50% grant match funding in the amount of \$4,192.

This item was presented by Fire Chief Tomlinson. He stated the Volunteer Fire Assistance (VFA) Grant is sponsored by CalFIRE and the City's is applying for a grant in the total amount of \$8,384.

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The grant requires a 50/50 match in funds; the City's portion would amount to \$4,192. If awarded, the Department will utilize the funds to purchase 8 wildland coats/pants, 6 wildland helmets, 6 shrouds, 6 googles, and 6 pagers.

Councilor Dickison moved to authorize the Fire Chief to sign and submit a Volunteer Fire Assistance Grant Application with CalFIRE and approve the 50-50 grant matching funding in the amount of \$4,192 from the Fire Capital Replacement Fund 076-9301-2301. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

16. Approve proposed Planner 1 Class Specification and Pay Rate, authorize recruitment, and direct Staff to develop an Independent Contractor Agreement with John Stoufer DBA JBS Planning Consultant Services for one year.

City Manager Kristina Miller presented this item and explained that Planning Consultant John Stoufer's current contract expires on June 30, 2018. She explained that the Contract is coming to an end so as not to have issues with CalPERS or the Annuitant Program. She announced that in anticipation of the end of Mr. Stoufer's Contract, she has contacted Chico State University to inquire about possible graduates that would possibly qualify for a part-time Planner 1 position. She stated that the City plans to contract with John Stoufer for one more year on an as needed basis to train the new Planner 1 and to provide specialized services.

Councilman Snow stated his concerns of losing a part-time Planner 1 after a year and asked if we anticipate converting this position to full-time within the next year. City Manager Miller stated conversion to a full-time position would depend upon the need.

Councilor Snow moved to approve the proposed class specification and pay rate for the part-time Planner 1 position, authorize Staff to begin recruitment for the Planner 1 position and direct Staff to draft an Agreement with John Stoufer as an Independent Contractor DBA JBS Planning consultant Services through June 30, 2019 to train the Planner 1 and provide specialized services. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

17. Award Project Specific Engineering Services 2018-11 to Northstar Designing Solutions.

Public Works Director Dawn Grine presented this item. She stated that Staff had received two proposals and that NorthStar Design Solution was selected based upon a rating schedule. She and City Manager Miller explained the reasoning behind the selection.

Councilor Dickison moved to authorize Staff to award Project Specific Engineering Services 2018-11 to support a Safe Routes to School Project Application and a Street Maintenance Project to NorthStar Designing Solutions. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:

Dickison: Stated she will be attending the Senior Center Meeting in the morning and announced that they have completed the renovations to the Rodger's Theatre with exception to a few minor items. They are planning a grand opening soon.

Valerio: Nothing.

Snow: Nothing

Demo: Nothing

Hatley: Announced the dedication for the new Library Mural will be Thursday at 4 p.m.

N. ADJOURNMENT!: 7:07 p.m.

Lisa M. Linnet, City Clerk